



REPORT ON PROGRESS OF BUDGET IMPLEMENTATION

## **Molemole Municipality**

**2018/19**

### **SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

**Vision:** "A developmental people driven organisation that serves its people"

**Mission:** To provide essential and sustainable services in an efficient and effective manner.

## **BACKGROUND**

The enactment of the Municipal Finance Management Act Number 56 (2003) introduced additional requirements for the municipal budgeting, planning and performance monitoring into the local sphere of government's legislative framework. Chief amongst the management reforms introduced by the MFMA is the requirement that municipalities must develop "SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN", which must be submitted to the Mayor by the Municipal Manager within 14 days after the adoption of the budget by the Municipal Council and should be approved by the Mayor within 28 days after approval of IDP/Budget.

## **PURPOSE**

To present Draft 2017/18 Service Delivery and Budget Implementation Plan of the Municipality drafted in compliance with the requirements of the MFMA. Performance targets set in this document lay basis for the performance contracts of all Senior Managers and Staff. It enables the Municipal Manager to monitor the performance of Senior Managers, Mayor to monitor performance of Municipal Manager and the Community to monitor the performance of the municipality.

## **LEGISLATIVE REQUIREMENT FOR DEVELOPMENT OF SDBIP'S**

- Municipal Finance Management Act 56 of 2003

In terms of section 1 of the Municipal Finance Management Act, the SDBIP is defined as a detailed plan approved by the Mayor of a Municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget and which must indicate-

- (a) Projections for each month of –
  - (i) Revenue to be collected by source, and
  - (ii) Operational and capital expenditure by vote
- (b) Service delivery targets and performance indicators for each quarter; and
- (c) Any other matters that may be prescribed

The Act further states that "the Mayor of a Municipality must take all reasonable steps to ensure that the municipality's Service Delivery and Budget Implementation Plan is approved by the Mayor within 28 days after the approval of the budget".

In terms of Municipal Budgeting and Reporting Regulations the draft SDBIP should be submitted together with the budget. Council has adopted the IDP/Budget.

The final SDBIP is presented as reflected below:

**1. Projected Monthly Revenue by Source**

**LIM353 Molemole - Supporting Table SA25 Budgeted monthly revenue and expenditure**

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousand																	
Revenue By Source																	
Property rates		1,207	1,207	1,207	1,207	1,207	1,207	1,207	1,207	1,207	1,207	1,207	1,207	14,480	15,262	16,102	
Service charges - electricity revenue		725	725	725	725	725	725	725	725	725	725	725	725	8,702	9,520	10,472	
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Service charges - refuse revenue		181	181	181	181	181	181	181	181	181	181	181	181	2,167	2,284	2,410	
Service charges - other																	
Rental of facilities and equipment		22	22	22	22	22	22	22	22	22	22	22	22	269	284	299	
Interest earned - external investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest earned - outstanding debtors		90	90	90	90	90	90	90	90	90	90	90	90	1,404	1,483	1,567	
Dividends received		167	167	167	167	167	167	167	167	167	167	167	167	2,000	2,108	2,224	
Fines, penalties and forfeits		655	655	655	655	655	655	655	655	655	655	655	655	7,856	8,280	8,736	
Licences and permits														-	-	-	
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	2,347	2,474	2,610	
Transfers and subsidies		10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	10,882	13,708	133,413	143,517	153,586	
Other revenue		92	92	92	92	92	92	92	92	92	92	92	26,376	27,388	27,959	22,410	
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
total Revenue (excluding capital transfers and contributions)		14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	45,806	200,027	213,171	220,415	
Expenditure By Type																	
Employee related costs		7,054	7,054	7,054	7,054	7,054	7,054	7,054	7,054	7,054	7,054	7,054	7,171	84,761	91,491	98,484	



LIM353 Molemole - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
<b>Revenue by Vote</b>																
Vote 01 - Corporate Services		38	38	38	38	38	38	38	38	38	38	38	15,186	15,603	15,635	15,670
Vote 02 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 03 - Mayors Office		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 04 - Budget And Treasury		12,310	12,310	12,310	12,310	12,310	12,310	12,310	12,310	12,310	12,310	12,310	23,775	159,184	171,802	177,171
Vote 05 - Community Services		874	874	874	874	874	874	874	874	874	874	874	1,975	11,587	11,052	11,660
Vote 06 - Technical Services		798	798	798	798	798	798	798	798	798	798	798	37,638	46,421	48,074	51,035
Vote 07 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 08 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>		14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	14,020	78,574	232,795	246,564	255,536
<b>Expenditure by Vote to be appropriated</b>																
Vote 01 - Corporate Services		3,863	3,863	3,863	3,863	3,863	3,863	3,863	3,863	3,863	3,863	3,863	6,203	48,692	55,885	56,881
Vote 02 - Municipal Manager		1,237	1,237	1,237	1,237	1,237	1,237	1,237	1,237	1,237	1,237	1,237	3,975	17,579	19,789	21,062
Vote 03 - Mayors Office		1,514							1,514						19,847	21,225

Vote 04 - Budget And Treasury	1,514	2,350	1,514	1,514	1,514	1,514	1,514	1,514	1,514	1,514	1,514	1,514	1,514	1,907	18,559				
Vote 05 - Community Services	2,350	2,183	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,350	2,850	28,695	29,588	31,567		
Vote 06 - Technical Services	2,183	2,771	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	4,252	28,270	28,853	30,989		
Vote 07 -	2,771	-	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	10,087	40,563	43,511	46,389		
Vote 08 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 09 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 10 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 11 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 12 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 13 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 14 -	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Vote 15 - Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Total Expenditure by Vote</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>13,917</b>	<b>29,273</b>	<b>182,358</b>	<b>197,473</b>	<b>208,114</b>		
<b>Surplus/(Deficit) before assoc.</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>49,301</b>	<b>50,437</b>	<b>49,091</b>	<b>47,423</b>		
Taxation																			
Attributable to minorities																			
Share of surplus/ (deficit) of associate																			
<b>Surplus/(Deficit)</b>	<b>1</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>103</b>	<b>49,301</b>	<b>50,437</b>	<b>49,091</b>	<b>47,423</b>		



Description	Ref	Budget Year 2018/19			Medium Term Revenue and Expenditure Framework			January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		July	August	Sept.	October	Nov.	Dec.									
1																
Multi-year expenditure to be appropriated																
Vote 01 - Corporate Services																
Vote 02 - Municipal Manager																
Vote 03 - Mayors Office																
Vote 04 - Budget And Treasury																
Vote 05 - Community Services																
Vote 06 - Technical Services																
Vote 07 -																
Vote 08 -																
Vote 09 -																
Vote 10 -																
Vote 11 -																
Vote 12 -																
Vote 13 -																
Vote 14 -																
Vote 15 -																
Other																
Capital multi-year expenditure sub-total	2													24,558	33,393	35,122

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LIM353 Molemole - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
<b>Capital Expenditure - Functional</b>	1															
<i>Governance and administration</i>		258	258	258	258	258	258	258	258	258	258	258	1,108	3,950	1,700	2,700
Executive and council		17	17	17	17	17	17	17	17	17	17	17	167	350	300	-
Finance and administration		242	242	242	242	242	242	242	242	242	242	242	442	3,100	1,400	2,700
Internal audit		-	-	-	-	-	-	-	-	-	-	-	500	500	-	-
<i>Community and public safety</i>		684	684	684	684	684	684	684	684	684	684	684	1,234	8,760	2,000	200
Community and social services		-	-	-	-	-	-	-	-	-	-	-	-	-	800	-
Sport and recreation		684	684	684	684	684	684	684	684	684	684	684	1,184	8,710	1,200	-
Public safety													50	50	-	200
Housing													-	-	-	-
Health													-	-	-	-
<i>Economic and environmental services</i>		-	-	-	-	-	-	-	-	-	-	-	36,827	36,827	41,341	40,523
Planning and development		-	-	-	-	-	-	-	-	-	-	-	-	-	400	500
Road transport		-	-	-	-	-	-	-	-	-	-	-	36,827	36,827	40,941	40,023
Environmental protection													-	-	-	-
<i>Trading services</i>		1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	1,097	(11,171)	900	4,050	4,000
Energy sources		75	75	75	75	75	75	75	75	75	75	75	75	900	4,050	4,000
Water management													-	-	-	-
Waste water management		1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	1,022	(11,246)	-	-	-

[illegible]

## 2. Quarterly Performance Indicators and Targets per Department

# DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

SPATIAL PLANNING AND RATIONALE														
Key Performance Area (KPA) 1: Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9:														
Outputs :														
<ul style="list-style-type: none"><li>Implement a differentiated approach to municipal financing, Planning and support</li><li>Improving access to basic services</li><li>Implementation of the community works programme</li><li>Actions supportive of human settlement outcome;</li></ul>														
Key Organizational Strategic Objective														
To enhance conditions for economic growth and job creation														
Strategic objectives														
To manage and coordinate spatial planning within the municipality														
Proj ect No.	Priority area (IDP)	Key Perform ance Indicator (KPI)	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Location of project	2018/19 annual budget	Means of verification/ Portfolio of Evidence	Achieved/ Not achieved	Reasons for variation
Spatial Rationale														
1.	Spatial Planning			2 x workshops conducted	4 x Spatial awareness workshops conducted	1 x workshop conducted	1 x workshop conducted	1 x workshop conducted	1 x workshop conducted	Municipal wide	R60 000.00	Invites, agenda, program, presentations and minutes		
2.	Number of settlements demarcated	Demarcation of sites	New indicator	1 settlement demarcated	Specifications and advertisement	Appointment of service provider	Submission of Draft layout plan	Submission and approval of Final layout plan	Ward 1 Ga Ratsaka	R400 000	Advert Appointment letter Layout plan Approval letter			

proj ect No.	Priority area (IDP)	Key Perform ance Indicator (KPI)	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Location of project	2018/19 annual budget	Means of verification/ Portfolio of Evidence	Achieved/ Not achieved	Reasons for variation
3.	Spatial Planning	Percentage of building plans received processed	Processing of building plans received	100% Processing of received building plans	100% Processing of received building plans	100% Processing of received building plans	100% Processing of received building plans	100% Processing of received building plans	100% Processing of received building plans	Municipal wide	Opex	Building plan Register		
4.		Percentage of Land use applications processed	Processing of received land use applications	100% Processing of received land use applications	100% Processing of received land use applications	100% Processing of received land use applications	100% Processing of received land use applications	100% Processing of received land use applications	100% Processing of received land use applications	Municipal wide	Opex	Land use application register		
5.		No of sites pegged	Pegging of sites	180 sites pegged	250 sites to be pegged	Specification and advert	Appointment of service provider	250 sites pegged	No target	Ward 1 & 10 Mogwadi and Morebeng	200 000	Advert, AP letters, certificate of completion from land surveyor Map.		

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Proj ect No.	Priority area (IDP)	Key Perform ance Indicator (KPI)	Project Name	Baseline	2018/19 annual target	Quarter target	1	Quarter target	2	Quarter target	3	Quarter target	4	Location of project	2018/19 annual budget	Means of verification/ Portfolio of Evidence	achieved/ of achieved	Reasons for variation
8.	Local economic Development	Number of career Expo held	Molemole Career Expo	1 x Career Expo held	1 x Career Expo to be held	Review of career expo concept document and dialogue, consultation with stakeholders	Appointment of prospective service provider and signing of SLA with service provider	Develop ToR for career expo and dialogue, benchmarking exercise	Hosting of career expo	Municipal wide	R180 000.00	Reviewed concept document and ToR, career expo report and signed SLA						
9.		Number of agricultural graduate s capacitated	Youth in agricultural programme	6 x Agriculture graduates appointed and capacitated	6 x graduates capacitated in agricultural programmes	Capacity building of 6 agricultural graduates	Capacity building of 6 agricultural graduates	Capacity building of 6 agricultural graduates	Capacity building of 6 agricultural graduates	Municipal wide	R480 000.00	Capacity building reports						
10.		Numbers of SMME's capacitated	Capacity building of SMME's	20 SMME's capacitated	20 SMME's to be capacitated	Review concept document for the project, consultation with stakeholders	Bid advertisement for the project and identification of SMME's	Draft ToR for project, appointment of service provider and signing of SLA	20 SMME's capacitated	Municipal wide	R180 000.00	Reviewed concept document and ToR capacity building report with list of all trained SMME'S and SLA						

GOOD GOVERNANCE AND PUBLIC PARTICIPATION																
Key Performance Area (KPA) 6:		Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9:		Implement a differentiated approach to municipal financing, planning, and support														
Outputs :		Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.														
Key Organizational Strategic objectives		To ensure that good governance and public participation is sustained and enhances transparency and accountability.														
Strategic Objectives		To ensure that institutional arrangements are transparent, efficient and effective														
Proj ect No.	Priority area (IDP)	Key perform ance Indicat or	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Location	2018/19 annual budget	Means of Verification	Achieved/ Not achieved	Reasons for variation		
INTEGRATED DEVELOPMENT PLANNING																
11.	INTERGRATED DEVELOPMENT PLAN				Development and Review of IDP/Budget	Number of IDP/Budget reviews conducted	One review and adopted 2017/2018 IDP/BU DGET	Adopted and printed a credible 2019/2020	Approval of IDP/BUDG ET Process plan by 31 August 2018	Ward Based planning and finalisation of IDP Status Quo Report	Tabling of Draft 2019/2020 IDP/BUDG ET to council	Adoption of 2019/2020 IDP/BUDG ET and submission of final adopted IDP document to COGHSTA	Municipal wide	290 527.00	Attendance registers, invites, agenda and IDP/BUDG ET document	
12.					IDP Representative Forums	Number of IDP Representative Forums held	Functional 2017/2018 IDP Representative Forum	3 x IDP Representative meetings coordinated	Establishment of 2018/2019 IDP representative Forum meeting	No target	1 x IDP Representative forum coordinated	1 x IDP Representative forum meeting coordinated	Municipal wide	R100 000.00	Attendance registers, invites, agenda and presentation of process plan	

GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.														
To ensure that good governance and public participation is sustained and enhances transparency and accountability.														
To ensure that institutional arrangements are transparent, efficient and effective														
Proj ect No.	Priority area (IDP)	Key perform ance indicat or	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Location	2018/19 annual budget	Means of Verification	Achieved/ Not achieved	Reasons for variation
13.		Number of strategic planning sessions coordin ated	Strategic Planning Sessions	3 x strategic planning sessions held	3 x strategic planning sessions to be held	Manageme nt strategic planning session on the implement ation of 2018/2019 IDP/BUDG ET priorities	1 x strategic planning session on the 2018/2019 IDP Status Quo report	1 x strategic planning session on the draft 2019/2020 IDP/BUDG ET strategies and projects	1 x strategic planning session on the finalisation of 2019/2020 IDP/BUDG ET strategies and projects	Municipal wide	R210 000.00	Attendance registers, invites, agenda and IDP/BUDG ET document		
14.	INTERGRA TED DEVELOP	Number of approve d IDP docume nts printed	Printing of IDP documen t	200 2017/20 18 IDP docume nts printed	Printing of 200 2018/2019 IDP documents	Printing of 200 2018/2019 IDP documents	No target	No target	No target	Municipal wide	R200 000.00	2018/2019 IDP documents printed		
17.	AG action plan	Percent age of audit queries address ed	Audit action plan	New indicator	100% of Auditor General queries addressed	No target set for the quarter	Compilatio n of the audit action plan	50% of Auditor General queries addressed	100% of Auditor General queries addressed	MLM	Opex	Audit action plan		
18.	Risk Manage	Percent age of	Risk register	% of risks	100% of risks	100% of risks	100% of risks	100% of risks	100% of risks	MLM	Opex	Strategic risk		

GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
Key Performance Area (KPA) 6:		Responsive, Accountable, Effective and Efficient Local Government System												
Outcome 9:		Implement a differentiated approach to municipal financing, planning, and support												
Outputs :		Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees.												
Key Organizational objectives		To ensure that good governance and public participation is sustained and enhances transparency and accountability.												
Strategic Objectives		To ensure that institutional arrangements are transparent, efficient and effective												
Project No.	Priority area (IDP)	Key performance indicator or	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Location	2018/19 annual budget	Means of Verification	Achieved/ Not achieved	Reasons for variation
	ment	risks resolved within timeframe as specified in the risk register		resolved within the timeframe as specified in the register	resolved within the timeframe as specified in the register	resolved within the timeframe as specified in the register	resolved within the timeframe as specified in the register	resolved within the timeframe as specified in the register	resolved within the timeframe as specified in the register			register		

**DEPARTMENT: TECHNICAL SERVICES**

BASIC SERVICE DELIVERY														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
To provide sustainable basic services and infrastructure development														
To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance														
To provide sustainable basic services and infrastructure development														
Project No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verification	Achieved/Not achieved	Reasons for variation
9.	Roads and storm water Infrastructure	Number of gravel roads upgraded	Mohodi to Maponto Gravel Tars	Construction of 6Km Gravel to Tar Road	Construction of 400 m tar road	Preparation of specifications, advertisement and appointment of the consultants	Approval of designs, Advertisement and appointment of contractor, and site establishment	Preparation of road bed layer, preparation sub-base layer, excavation and installation for stormwater control pipes	Base layer, surfacing, installation of kerbs, practical completion and site handover.	Mohodi and Maponto	5 705 035.00	Specification, Advert, SLA, appointment letter, progress report and completion certificate		

Key Performance Area (KPA) 2:		BASIC SERVICE DELIVERY								
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System								
Outputs :		Implement a differentiated approach to municipal financing, planning, and support								
Key Organizational Strategic objectives		To provide sustainable basic services and infrastructure development To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance								
Strategic Objectives		To provide sustainable basic services and infrastructure development								
20.	Ramokgopa to a Eisleben Gravel to Tar	Construction of 11Km Gravel to Tar Road	Construction of 2.5 km tar road	Appointment of contractor, and site establishment	Preparation of road bed layer, preparation on sub-base layer, excavation and installation for stormwater control pipes	Base layer, surfacing, installation of kerbs, practical completion and site handover.	None	Eisleben	12 208 715	SLA, appointment letter, progress report and completion certificate
Roads and storm water Infrastructure										

BASIC SERVICE DELIVERY														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
To provide sustainable basic services and infrastructure development														
To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance														
To provide sustainable basic services and infrastructure development														
Project No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verification	Achieved/Not achieved	Reasons for variation
1.	Roads and storm water Infrastructure	Construction of Capricorn Park Internal Streets.	Capricorn park internal street	Construction of 5Km Internal Streets	Designs of 5Km Internal Streets	Preliminary , final detailed design report	-	-	-	Capricorn Park	1 965 552.00	Appointment of Consultant and Approved Design Report		
2.		Construction of Matipana to Madikana Gravel to tar	Matipana to Madikana Gravel to Tar	Construction of 9.5Km Gravel to Tar Road	Constructio ns of 1.5 km tar road	Approval of designs, and site establishment	Preparati on of road bed layer, preparati on sub-base layer, excavatio n and installatio n for stormwat er control pipes	Base layer, surfacing, installation of kerbs, practical completion and site handover.	None	Madikana	7 887 711.00	SLA, appointme nt letter, progress report and completion certificate		

BASIC SERVICE DELIVERY													
Key Performance Area (KPA) 2:													
Outcome 9:													
Outputs :													
Key Organizational Strategic objectives													
Strategic Objectives													
23	Construction of Nthabiseng Internal Streets	Nthabiseng Internal Streets	Construction of 6Km Internal Streets	Construction of 2km internal streets	Advertisement and appointment of contractor.	Site establishment, Preparation of road bed layer, preparation on sub-base layer and excavation and installation for stormwater control pipes	Base layer, surfacing, installation of kerbs, practical completion and site handover.	-	Nthabiseng	9 000 000.00	Advert, SLA, appointment letter, progress report and completion certificate		
24	Roads and storm water Infrastructure	Blading of gravel roads	603 km of gravel roads	603 km of gravel roads bladed and storm water maintained	153 km of gravel roads to be bladed and storm water maintained	150 km of gravel roads to be bladed and storm water maintained	150 km of gravel roads to be bladed and storm water maintained	150 km of gravel roads to be bladed and storm water maintained	Molemole municipality	Opex	Monthly Reports and signed worksheets		



BASIC SERVICE DELIVERY														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
To provide sustainable basic services and infrastructure development														
To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance														
To provide sustainable basic services and infrastructure development														
Proj ect No.	Priority area (IDP)	Key performa nce indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verification	Achieved/ Not achieved	Reasons for variation
25	Sports Facilities	Construction of Sports complex completed	Mohodi Sports Complex	No Mohodi Sports Complex	Sports Complex constructed	Construction of combination courts, surfacing of athletics track	Concrete works and steel fixing for 2500 capacity grandstand	Construction of change rooms and ablution blocks	Construction of access road and parking area, marking the football pitch, combination courts and athletic track	Mohodi	8 210 052	progress report and completion certificate		
26	Electricity network.	Number of network upgrading projects completed.	Upgrading of Electricity network.	Old and dilapidated electrical infrastructure.	Replacement of old conventional and pre-payment meters to new split metering system.	Preparation of specification, advertisement and appointment of service provider.	Replacement of old 80 meters.	Replacement of old 80 meters.	Replacement of old 60 meters.	Mogwadi and Morebeng	900,000	Specification committee report, Appointment letter, SLA and Completion certificate.		

Key Performance Area (KPA) 2:		BASIC SERVICE DELIVERY												
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System												
Outputs :		Implement a differentiated approach to municipal financing, planning, and support												
Key Organizational Strategic objectives		To provide sustainable basic services and infrastructure development To improve/Upgrade conditions of municipal roads and storm water infrastructure and maintenance												
Strategic Objectives		To provide sustainable basic services and infrastructure development												
Project No.	Priority area (IDP)	Key performance Indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verification	Achieved/ Not achieved	Reasons for variation
28	AG action plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed	No target set for the quarter	Completion of the audit action plan	50% of Auditor General queries addressed	100% of Auditor General queries addressed	MLM	Opex	Audit action plan		
29	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	MLM	Opex	Strategic risk register		

# DEPARTMENT: COMMUNITY SERVICES

Basic Services Delivery														
Key Performance Area (KPA) 2:														
Outcome 9:														
Outputs :														
Implement a differentiated approach to municipal financing, planning, and support														
Improving access to basic services														
Implementation of the community works programme														
Actions supportive of the human settlement outcome														
To provide sustainable basic services and infrastructure development														
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
31		Compilation of IWMP	Number of IWMP	New Indicator	Compilation of IWMP	Preparation of specification, approval and advertisement	Appointment of service provider for compilation of IWMP.	Draft IWMP	Submission of final IWMP to council	MLM	550,000			
32		Number of bulk refuse containers	6m3 bulk refuse containers	6m3 bulk refuse containers	Supply of 6m3 bulk refuse containers	Preparation of specification, approval and advertisement	Appointment of service provider to implement the project	No target	No target	Mogwadi	300,000			
33	Number of chairs or benches supplied	Number of chairs or benches supplied	Mounted Chairs/benches for Mogwadi community hall	New Indicator	Mounted Chairs/benches for Mogwadi community hall	No target	Preparation of specification, approval and advertisement	Appointment of service provider to implement the project	No target	Mogwadi	200,000			

Key Performance Area (KPA) 2:		Basic Services Delivery												
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System												
Outputs :		Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome												
Key Organizational Strategic objectives		To provide sustainable basic services and infrastructure development												
Project No.	Priority area (IDP)	Project Name	Key performance Indicator	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
34	Traffic and Licensing	Law enforcement operations	Number of roadblocks staged within the required time frames	48 roadblocks staged	48 roadblocks staged	12 roadblocks to be staged	12 roadblocks to be staged	12 roadblocks to be staged	12 roadblocks to be staged	MLM	None			
35	Traffic and Licensing	Management of driving licenses	Number of drivers licenses examined	Drivers license clients examined	100% of drivers licenses examined	100% of drivers licenses examined	100% of drivers licenses examined	100% of drivers licenses examined	100% of drivers licenses examined	MLM	None			
36		Management of learners licenses	Number of learners licenses examined	Learners license clients examined	100% of learners licenses examined	100% of learners licenses examined	100% of learners licenses examined	100% of learners licenses examined	100% of learners licenses examined	MLM	None			

Key Performance Area (KPA) 2:		Basic Services Delivery												
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System												
Outputs :		Implement a differentiated approach to municipal financing, planning, and support												
		Improving access to basic services												
		Implementation of the community works programme												
		Actions supportive of the human settlement outcome												
		To provide sustainable basic services and infrastructure development												
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
37	Traffic and Licensing	Management of registration of motor vehicles	Number of vehicles registered	Motor vehicles registered	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	MLM	None			



# DEPARTMENT: CORPORATE SERVICES

Municipal Transformation and Organizational Development														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees														
Ensure administrative support to municipal units through continuous institutional development and innovation.														
Project No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
18	Administration	Number of office furniture procured and allocated	Procurement of Office Furniture	Procurement of 37 furniture items for allocation to officials	Procurement of 12 Office furniture	Preparation of Specification and Approval by Specification committee. Advertise the project	Appointment of Service Provider for supply and delivery of office furniture	No Target	No Target	Mogwadi and Morebeng	100,000	Approved Specification on Delivery notes Appointment Letters Invoices		
19		Number of municipal vehicles procured	Procurement of municipal vehicles	1x municipal bakkie procured	Procurement of 2x municipal Sedan	Preparation of Specification and Approval by Specification committee. Advertise the project	Appointment of Service Provider for supply and delivery 2x new vehicle	No target	No target	Mogwadi	R 700,000	Approved Specification on Delivery notes Appointment Letters Invoices		
20		Approved Workplace skills plan and Annual	Development of WSP for submission to LGSETA	Approved 2017/18 Workplace skills plan	Development of 01 Workplace skills plan	No Target	No target	Development of draft WSP for	Consolidate WSP and	Mogwadi and Morebeng	Opex	Approved WSP and ATR		

Municipal Transformation and Organizational Development														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees														
Ensure administrative support to municipal units through continuous institutional development and innovation.														
Project No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
41	Human Resource Management	Training report (WSP and ATR submitted to LGSETA			(WSP) and Annual Training report (ATR) submitted to LGSETA by 30 April 2018			Consultation stakeholders	ATR. Submit approved WSP to LGSETA					
		Number of employee training programmes Coordinated	Training of employees	06x Training programmes coordinated in 2017/18 Financial year	Coordinate 04 training programmes for employees	1x employee training programme coordinated	1x employee training programme coordinated	1x employee training programme coordinated	1x employee training programme coordinated	MLM	R 450,000	Employee Training Report		
42.		Number of Councillor training programme Coordinated	Training of Councillors	04x Training programmes coordinated in 2017/18 Financial year	Coordinate 04 training programmes for Councillors	1x Councillor training programme coordinated	1x Councillor training programme coordinated	1x Councillor training programme coordinated	1x Councillor training programme coordinated	Molemo Municipality	R 150,000	Councillor Training Report		
43.		Bursaries/loans awarded to officials and	Bursary fund Internal	Percentage of eligible employee	100 percent of eligible employees awarded	100 percent of eligible employees	100 percent of eligible employee	100 percent of eligible employee	100 percent of eligible	Molemo Municipality	R 130,272	Signed Loan Bursary agreement		

Municipal Transformation and Organizational Development														
Responsive, Accountable, Effective and Efficient Local Government System														
Implement a differentiated approach to municipal financing, planning, and support														
Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees														
Ensure administrative support to municipal units through continuous institutional development and innovation.														
Strategic objectives														
Project no.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
		Councillors		s awarded with bursary/Loan in line with available budget	with bursary/Loan in line with available budget	awarded with bursary/Loan in line with available budget	s awarded with bursary/Loan in line with available budget	s awarded with bursary/Loan in line with available budget	employees awarded with bursary/Loan in line with available budget	ity		s		
4.	Human Resource Management	Number of Internship/Experiential training programmes coordinated	Facilitation of Internships and experiential training	09 Learners enrolled for experiential training program and 09 appointed as interns	Facilitate 02 Internships/Experiential training programmes	No Target	Facilitate 1x Internship/Experiential training programme	No Target	Facilitate 1x Internship/Experiential training programme	Molemol e Municipality	Opex	Internship/Experiential training agreements.		
5.		Employment equity report submitted to DoL	Employment equity report	1x employment equity report submitted to DOL	1 employment equity report submitted to DoL by January 2018	1x draft employment equity developed	No Target	Consolidate Employment Equity report. Submit approved EE report to DOL	No Target	Molemol e Municipality	Opex	Approved Employment Equity report		



Municipal Transformation and Organizational Development														
Key Performance Area (KPA) 6:														
Outcome 9:														
Outputs :														
Key Strategic Organizational Objectives and														
strategic objectives														
Project no.	Priority area (IDP)	Key performance Indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
6.		Installation of fire detectors and alarm system	Fire detectors and alarm system	New indicator	Installation of fire detection system at Mogwadi Civic Center	Preparation of Specification and Approval by Specification committee. Advertise project	Appointment of Service Provider for supply and installation of fire detection system.	No Target	No Target	Mogwadi	R 100,000	Approved Specification Delivery notes Appointment Letters Invoices		
7.	Information and Communication Technology	Percentage of systems maintained and licenced	Maintenance of IT systems and licences	Microsoft, Symantec and backup exec, Venus, Payday and GIS licences are in place	100% maintenance of ICT systems and licencing	Renewal of Payday License	Specification and advert for procurement of Symantec and Backup Exec and Microsoft Licenses	Appointment of service provider and delivery of licenses	Specification for renewal of GIS licenses. Renewal of Solar and Caseware licenses. Appointment of service provider and	Mogwadi	R 2,039,986	Approved Specification Delivery notes Appointment Letters Invoices		

Municipal Transformation and Organizational Development														
Key Performance Area (KPA) 6:														
Outcome 9:														
Outputs :														
Key Strategic Organizational Objectives and														
strategic objectives														
Project role t o.	Priority area (IDP)	Key performan ce Indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
									delivery of GIS license.  PMS Automat ion Licencin g					
3		Percentage on implemen ta tion of DRP	Procurement of ICT Equipment	File server in place. Backup are done on external hard drives.	100% procuremen t of ICT Equipment	Preparatio n of specificatio n for Disaster Recovery Plan project	Advertise ment of the project	Appointm ent of service provider and implemen tation of the project.	No Target	Mogwadi	R900,000	Approved Specificati on Delivery notes Appointme nt Letters Invoices		
3.		Number of council meetings	coordination of council meeting	4 x Council meeting coordinate d	Coordinate 4x council meetings	Coordinate 1x council meetings	Coordinate 1x council meetings	Coordinate 1x council meetings	Coordin ate 1x council meeting s	MLM	Opex	Council Resolution /minutes and Attended registers		

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development										
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :				Implement a differentiated approach to municipal financing, planning, and support										
Key Strategic Organizational Objectives and				Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees										
Strategic objectives				Ensure administrative support to municipal units through continuous institutional development and innovation.										
Project No.	Priority area (IDP)	Key performance Indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
50.	Council Support	Number of ward committee capacity training programme facilitated	Ward committee capacity building programme	New Indicator	Facilitate 2x Ward committee training programmes	Facilitate 1x Ward committee training programme	No target	Facilitate 1x Ward committee training programme	No Target	MLM	R 400,000	Training Reports		
51.		Number of ward committee conference held	Ward Committee Conference	1 Ward committee conference held 2016/17 FY	1 Ward committee conference		1 Ward committee conference			mlm	1000 000.			

# MUNICIPAL MANAGERS OFFICE

GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Key Performance Area (KPA) 5:														
Outcome 9:														
Outputs :														
<ul style="list-style-type: none"><li>• Deepen democracy through a refined ward committee model</li><li>• Administrative and financial capability</li></ul>														
Key Strategic Organizational Objectives														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability.o														
Project No.	Priority area (IDP)	Key performance indicator	Project Name	Baseline	2017/18 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2017/18 Annual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation

## MUNICIPAL MANAGERS OFFICE

### LEGAL SERVICES

2.	Legal advisory services		To provide litigation management in line with prescripts	Litigation management	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	MLM	R 842 400-00	Reports		
3.			Provide legal advises	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	MLM	Opex	Reports and/or written opinions		
4			By laws	To develop and/or review by laws as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	100% of legal advises provided as per request	MLM	R 208 673	Reports and/or drafted by laws		

### COMMUNICATIONS

GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Responsive, Accountable, Effective and Efficient Local Government System														
Outputs :														
Key Strategic Organizational Objectives														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability.														
Pro ject No.	Priority area (IDP)	Key performance indicator	Project name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19An nual Budget R	Means of verification	Achieved/ Not achieved	Reason for variation
55.	Communications	Number of Printing and publications made	Printing and publications	News letters, Diaries and calendars printed	Printing of newsletters , 2019 Diaries, calendars and Know Your Leaders. Printing of Quarterly Newsletter. Printing of Annual Report	Appointment of service provider for diaries and calendar Deliver newsletter	Delivery of 2019 diaries and calendars and Know Your Leaders Delivery of quarterly newsletter	Printing of Quarterly Newsletter	Appointment of Service Provider for Newsletter	MLM	950.000	Order, Invoice, Printed publication		

GOOD GOVERNANCE & PUBLIC PARTICIPATION													
Responsive, Accountable, Effective and Efficient Local Government System													
• Deepen democracy through a refined ward committee model													
• Administrative and financial capability													
To ensure that institutional arrangements are transparent efficient and effective													
To ensure that good governance and public participation is sustained and enhances transparency and accountability.o													
56.	Number of Event Management Equipment procured	Events Management Equipment	Branding material purchased	Purchase of Municipal and National Corporate Flags of Municipal Branding and Loud hailer	Purchase of Municipal and National Corporate Flags	Appointment of Service Provider for Municipal and National Corporate Flags	Delivery of Municipal and National Corporate Flags	Purchase of Loud Hailers	Appointment of Service Provider for Municipal Branding Material	MLM	150.000	Order and invoices	
57.	Communications	100% of municipal activities publicised and marketed.	Marketing, Publicity and Advertising	100% of Municipal Activities marketed and publicised	All Municipal Activities marketed, advertised and publicised	100% Municipal programs and activities marketed and advertised	100% Municipal programs and activities marketed and advertised	100% Municipal programs and activities marketed and advertised	100% Municipal programs and activities marketed and advertised	MLM	342.225	Order, Invoice, copy of advertisement	
INTERNAL AUDIT													
58.	Internal Audit	IT Audit conducted.	Information Technology Audit (application control)	New indicator	IT audit (application control)	Approval of specifications and advert	Appointment of service provider	Draft IT audit application control	IT audit report application control	MLM	500 000	Final IT audit report	



GOOD GOVERNANCE & PUBLIC PARTICIPATION													
Responsive, Accountable, Effective and Efficient Local Government System													
• Deepen democracy through a refined ward committee model													
• Administrative and financial capability													
To ensure that institutional arrangements are transparent efficient and effective													
To ensure that good governance and public participation is sustained and enhances transparency and accountability.o													
Pro ject No.	Key performance indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R	Means of verification	Achieved/ Not achieved	Reaso n for variati on
59.	Number of Audit Steering committee meetings coordinated	Audit Steering Committee meetings	New indicator	4 Audit Steering Committee meetings coordinated	1 Audit steering committee meeting coordinated	1 Audit steering committee meeting coordinated	1 Audit steering committee meeting coordinated	1 Audit steering committee meeting coordinated	MLM	Opex	Minutes, attendance register		
60.	Number of performance audit reports submitted to Council	Performance audits	4 performance audit report submitted to Council	4 performance audit report submitted to Council	1 performance audit report submitted to Council	1 performance audit report submitted to Council	1 performance audit report submitted to Council	1 performance audit report submitted to Council	MLM	Opex	Performan ce audit report		
61.	Number of Audit committee meetings coordinated	Audit committee meetings	Audit Committee meetings coordinated	6 Audit Committee meetings coordinated	1 Audit Committee meeting coordinated	1 Audit Committee meeting coordinated	1 Audit Committee meeting coordinated	1 Audit Committee meeting coordinated	MLM	Opex	Minute, Attendance register		

<b>Key Performance Area (KPA) 5:</b>		<b>GOOD GOVERNANCE &amp; PUBLIC PARTICIPATION</b>				
<b>Outcome 9:</b>		<b>Responsive, Accountable, Effective and Efficient Local Government System</b>				
<b>Outputs :</b>		<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administrative and financial capability</li> </ul>				
<b>Key Strategic Organizational Objectives</b>		<p>To ensure that institutional arrangements are transparent efficient and effective</p> <p>To ensure that good governance and public participation is sustained and enhances transparency and accountability.o</p>				

#### RISK MANAGEMENT

62.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk Register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	MLM	Opex	Updated Risk Register with POEs		
63.		Number of risk management committee meetings	Risk management committee meeting	4 Risk management committee meetings coordinated	1 Risk management committee meetings coordinated	1 Risk management committee meetings coordinated	1 Risk management committee meetings coordinated	1 Risk management committee meetings coordinated	1 Risk management committee meetings coordinated	1 Risk management committee meetings coordinated	MLM	Opex	Minutes of meetings and Attendance Register		
64.	Risk Management	Number of strategic risk assessment report compiled	Risk assessment	One (1)2017/18 Strategic risk assessment conducted and report compiled	No target	No target	No target	No target	No target	One(1) Strategic risk assessment conducted and report compiled	MLM	Opex	Strategic Risk Assessment report		



Key Performance Area (KPA) 5: GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System														
Outputs :														
• Deepen democracy through a refined ward committee model														
• Administrative and financial capability														
Key Strategic Organizational Objectives														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability.														
Pro ject No.	Priority area (IDP)	Key performance Indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verification	Achieved/ Not achieved	Reasons for variation
35.	Risk Management	Number of operational risk assessment report compiled	Operational risk assessment	One(1) operational risk register compiled	One(1) operational risk register compiled	No target	No target	No target	One(1) Operational risk register compiled	MLM	Opex	Operational risk register		
36.		Number of Fraud awareness campaign conducted	Fraud Awareness	Two (2) Fraud awareness campaign conducted	Two (2) Fraud awareness campaign conducted	No target	One fraud awareness campaign conducted for councillors	No target	One fraud awareness campaign conducted for employees	MLM	Opex	Agenda/ attendance register		
GOOD GOVERNANCE & PUBLIC PARTICIPATION														
37.	Good Governance & Public Participation	Number of HIV/AIDS activities/events coordinated	HIV/AIDS	HIV/AIDS council established	Coordinate 4 x HIV/AIDS council meetings	1 HIV/AIDS council meeting coordinated	1 HIV/AIDS council meeting coordinated	1 HIV/AIDS council meeting coordinated	1 HIV/AIDS council meeting coordinated	MLM	Opex			
38.		Number of youth activities/events coordinated.	Youth	New	Coordinate 4 x Youth forum meetings	1 Youth forum meeting coordinated	1 Youth forum meeting coordinated	1 Youth forum meeting coordinated	1 Youth forum meeting coordinated	MLM	opex			

GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Key Performance Area (KPA) 5:									
Outcome 9:									
Outputs :									
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administrative and financial capability</li> </ul>									
Key Strategic Organizational Objectives									
To ensure that institutional arrangements are transparent efficient and effective									
To ensure that good governance and public participation is sustained and enhances transparency and accountability.o									
9.	Number of women and children activities/events coordinated.	Women and Children	Women Caucus established	Coordinate 4 x women and children meetings	1 women/children meetings	1 women/children meetings	1 women/children meetings	1 women/children meetings	opex
10.	Number of activities/events related to people with disability coordinated.	Disability programmes	Disability forum established	Coordinate 4 x disability forum	1 disability forum meeting	11 disability forum meeting	11 disability forum meeting	11 disability forum meeting	opex
11.	Number of older person activities/events coordinated.	Older Persons programmes		Coordinate 3 x older persons meetings	1x older persons forum meeting coordinated	1 x older persons forum meeting coordinated	1 x older persons forum meeting coordinated	1 x older persons forum meeting coordinated	Opex.

GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Responsive, Accountable, Effective and Efficient Local Government System														
Outputs :														
• Deepen democracy through a refined ward committee model														
• Administrative and financial capability														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability.o														
PERFORMANCE MANAGEMENT SYSTEM														
Pro ject No.	Priority area (IDP)	Key performance Indicator	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verification	Achieved/ Not achieved	Reasons for variation
2.	Performance Management System	Assessment of Snr Managers	No. of performance assessment conducted	2017/18 Snr Manager s Performa nce assessm ents conducted	4 x Performa nce assessmen ts conducted	1x performa nce assessm ent	1x performanc e assessmen t	1x performanc e assessmen t	1x performanc e assessmen t	MLM	OPEX	Performan ce Report		
3.		Annual Performance Report	No of Annual Performance Report coordinated and Compiled	2017/18 Annual Performa nce Report compiled and submitte d	1 x Annual Performan ce Report compiled and submitted	Compiati on of 1 x Annual Performa nce Report	No target	No target	No target	MLM	OPEX	Annual Performan ce Report 2018/19		
4.	Performance Management System	Compilation of Annual Report	No of AR compiled and submitted	Approved 2017/18 AR	1 x Annual Report Compiled and submitted to AG	No target	Complatio n of Draft Annual Report	Tabling of Draft Annual Report	Tabling of Final Annual report with oversight report	MLM	OPEX	Annual Report and oversight report		

GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Key Performance Area (KPA) 5:														
Outcome 9:														
Outputs :														
• Deepen democracy through a refined ward committee model														
• Administrative and financial capability														
Key Strategic Organizational Objectives														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability.o														
75.		Consolidation 2018/2019 SDBIP	No of SDBIP consolidated	2017/18 SDBIP approved	1 x SDBIP approved	No target	No target	No target	Submission of Draft SDBIP 2018/19	Approval of SDBIP 2018/19	MLM	OPEX	Draft SDBIP 2018/19	
76		PMS Automation system installation and management	PMS Automated System	New	Functional PMS Automated System	Project planning/institutional arrangements PMS framework /policy review	configuration, score card development, employee PM cascade setup, training	Adjust SDBIP, Quality assurance, scorecards training	Sec 57 performance agreement/ plans, lower level performance plans	MLM	Opex	PMS Report		
77.	AG action plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor General queries addressed	No target set for the quarter	No target set for the quarter	50% of Auditor General queries addressed	100% of Auditor General queries addressed	MLM	Opex	Audit action plan		
78.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	MLM	Opex	Strategic risk register		

# BUDGET AND TREASURY

## BUDGET AND REPORTING

Municipal Financial Viability and Management											
Key Performance Area (KPA) 4:											
Outcome 9:											
Outputs 1 & 7:											
Strategic Objective											
Proj ect No.	Priority area (IDP)	Project Name	Key perform ance Indicato r	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget R
Means of verification											
Achieved/ Not achieved											
Reason for variation											
Number of approved credible adjustment budget as per MBRR											
BUDGET AND REPORTING											
79.	Budget and reporting	An approved credible adjustment budget as per MBRR	Number of approved credible adjustment budget as per MBRR	1x 2018/19 Adjustment budget approved	1 approved credible adjustment budget as per MBRR	No target	No target	1 approved credible adjustment budget	No target	Municipality	R0
										Council Resolution	
										An approved credible adjustment budget as per MBRR	
										Number of approved credible adjustment budget as per MBRR	

Municipal Financial Viability and Management												
Responsive, Accountable, Effective and Efficient Local Government System												
Outcome 9: Outputs 1 & 7:												
• Implement a differentiated approach to municipal financing, planning and support												
• Administrative and financial capability												
To ensure sound and stable financial management												
Strategic Objective												
80.	2019/20 draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR	Number of draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR	1x 2018/19 budget adopted	A draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR	No target	A credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR	No target	Municipality	R0	Council resolution	2019/20 draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR	Number of draft credible annual budget tabled as per Municipal Finance Management Act (MFMA) and MBRR
81.	Budget and reporting	2019/20 draft credible annual budget adopted	1x 2018/19 budget approved	A draft credible annual budget adopted as per Municipal Finance Management Act (MFMA) and MBRR	No target	No target	No target	Municipality	R0	Council resolution	2019/20 draft credible annual budget adopted	Number of draft credible annual budget adopted as per Municipal Finance Management Act (MFMA).

Key Performance Area (KPA) 4:		Municipal Financial Viability and Management											
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7:		<ul style="list-style-type: none"><li>Implement a differentiated approach to municipal financing, planning and support</li><li>Administrative and financial capability</li></ul>											
Strategic Objective		To ensure sound and stable financial management											
Proj ect No.	Key perfor mance indicat or	Project Name	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of Verificatio n	Achieved/ Not achieved	Reasons for variation
82.	Compilation of quarterly Financial Statements.	Number of quarterly financial statements compiled	None	3x 2018/19 quarterly financial statements compiled	1x 2018/19 quarterly financial statements compiled	1x 2018/19 quarterly financial statements compiled	1x 2018/19 quarterly financial statements compiled	No target	Municipality	R600 000.00	Signed AFS	Compiled Quarterly Financial Statements.	Number Quarterly financial statements compiled
83.	Submission of Annual Financial Statements.	Number of annual financial statements submitted to the Auditor General	2016/17 AFS submitted	1x 2017/18 Annual financial statements submitted to the Auditor	1x 2017/18 Annual financial statements submitted to the Auditor	No target	No target	No target	Municipality	R900 000.00	Acknowledgment letter	Submission of Annual Financial Statements.	Number annual financial statements submitted to the Auditor General
Budget and reporting													

### Budget and reporting



Municipal Financial Viability and Management									
Key Performance Area (KPA) 4:									
Outcome 9:									
Outputs 1 & 7:									
Strategic Objective									
84.	Submission of Section 71 reports	Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted	12x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted
	Submission of Section 71 reports	Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted	12x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted
85.	Submission of year reports	Number of MFMA compliance reports submitted	4x quarterly reports submitted	4x quarterly reports	1x report submitted	1x report submitted	1x report submitted	1x report submitted	1x report submitted
	Submission of year reports	Number of MFMA compliance reports submitted	4x quarterly reports submitted	4x quarterly reports	1x report submitted	1x report submitted	1x report submitted	1x report submitted	1x report submitted
Municipality									
R0									
acknowledgement letter									
Submission of Section 71 reports									
Number of Section 71 reports submitted within 10 working days after month-end to treasury submitted									
Council resolution									
Submission of in year reports									
Number of MFMA compliance reports submitted									





SUPPLY CHAIN MANAGEMENT														
Proj ect No.	Priority area (IDP)	Project Name	Key performan ce indicator	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19Annu al Budget R	Means of verificati on/Portf. olio of evidence	Achieved/ Not achieved	Reason for variation
8.	Supply Chain Management	Revalu ation of Infrastr ucture Asset	Number of Reports on revaluation complied	Unbundli ng an Residual Reports	Unbundli ng of Asset	No Target	No Target	Preparatio n of Specificati on, approval and advertisem ent	Appointme nt of Service Provider for Unbundling of Assets and Residual Values	MLM	R800 000.00	Unbundli ng Report and Residual Report		
9.		Asset Reconc iliation	Number of FAR & GL reconciliati on	12 x FAR and GL reconcilia tion	12 x FAR and GL reconcilia tion	3 Monthly Reconciliat ion	3 x Monthly Reconciliatio n	3 x Monthly Reconciliat ion	3 x Monthly Reconciliat ion	MLM	Nil	Asser Reconcili ation		
0.		Asset Verifica tion	Number of ASSET Verification	2 x Asset Verificati on	2 x Asset Verificati on	No Target set for the quarter	1 <sup>st</sup> Asset Verification Report	No Target set for the quarter	2 <sup>nd</sup> Asset Verification Report	MLM	Nil	Asset Verificati on Report		
1.		Invento ry Count	Number of Inventory Count Report	4 Inventory Count Report	4 Inventory Count Report	1 Inventory Count Report	1 x Inventory Count Report	1 x Inventory Count Report	1 x Inventory Count Report	1 x Inventory Count Report	MLM	Nil	Physical Stock Count Report and Reconcili ation	

SUPPLY CHAIN MANAGEMENT															
Proj ct No.	Priority area (IDP)	Project Name	Key performan ce Indicator	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19Annual Budget R	Means of verificati on/Portf olio of evidence	Achieved/ Not achieved	Reason for variation	
8.	Supply Chain Management	Revalu ation of Infrastr ucture Asset	Number of Reports on reevaluation complied	Unbundli ng an Residual Reports	Unbundli ng of Asset	No Target	No Target	Preparatio n of Specificati on, approval and advertisem ent	Appointme nt of Service Provider for Unbundling of Assets and Residual Values	MLM	R800 000.00	Unbundli ng Report and Residual Report			
9.		Asset Reconc iliation	Number of FAR & GL reconciliati on	12 x FAR and GL reconcilia tion	12 x FAR and GL reconcilia tion	3 x Monthly Reconciliat ion	3 x Monthly Reconciliatio n	3 x Monthly Reconciliat ion	3 x Monthly Reconciliat ion	MLM	Nil	Asser Reconcili ation			
10.		Asset Verifica tion	Number of ASSET Verification	2 x Asset Verificati on	2 x Asset Verificati on	No Target set for the quarter	No Target set for the quarter	1 <sup>st</sup> Asset Verification Report	No Target set for the quarter	2 <sup>nd</sup> Asset Verification Report	MLM	Nil	Asset Verificati on Report		
11.		Inventory Count	Number of Inventory Count Report	4 x Inventory Count Report	4 x Inventory Count Report	4 x Inventory Count Report	1 x Inventory Count Report	1 x Inventory Count Report	1 x Inventory Count Report	1 x Inventory Count Report	MLM	Nil	Physical Stock Count Report and Reconcili ation		

Project no.	Project Name	Key performance indicator	Baseline	2018/19 annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 Target	Location of project	2018/19 Annual Budget	Means of verification/Portfolio of evidence	Achieved/Not achieved	Reason for variation
2.	Procurement Plan	Approved Procurement Plan	Approved Procurement Plan	Approved Procurement Plan	1 x Approved Procurement Plan	No Target set for the quarter	No Target set for the quarter	No Target set for the quarter	MLM	Nil	Approved Procurement Plan		
3.	SCM Performance Plan	Number of SCM Performance Report	4 x SCM Performance Report	4 x SCM Performance Report	1 x SCM Performance Report	1 x SCM Performance Report	1 x SCM Performance Report	1 x SCM Performance Report	MLM	Nil	SCM Performance		
4.	Identification of Risk	Number of risk identification	100% risks resolved	100% risks resolved	100% risks resolved	100% risks resolved	100% risks resolved	100% risks resolved	MLM	Nil	List of risks attended and resolved		

## EXPENDITURE MANAGEMENT

Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2018/19 Annual Target	Quarter 1 Targets	Quarter 2 Targets	Quarter 3 Targets	Quarter 4 Targets	Location of project	2018/19 Annual Budget R	Means Verification	Of Achieved/ Not achieved	Reason for variation
	Financial Management	Salary reconciliations	Number of Salary reports reconciled to General Ledger	12 Salary reconciliations performed	12 Salary reports reconciled to General Ledger	3X salary Reconciliation performed	3X salary Reconciliation performed	3X salary Reconciliation performed	3X salary Reconciliation performed	MLM	NIL	System Salary Reports, Payment schedules, HR Memos, S&T claims, GL Reconciliations, EMP501 Forms		
		VAT Reconciliations	Number of VAT Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	1x VAT 201 Reconciliations submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	1x VAT 201 Reconciliations submitted to SARS	MLM	NIL	Output VAT reports, Input VAT invoices, VAT 201 Forms, Reconciliations		
		Expenditure on staff benefits (MFMA section 66)	Number of Expenditure on staff benefits reports reconciled to General Ledger	12 Reports on Expenditure on staff benefits reports reconciled to completed	12 Expenditure on staff benefits reports reconciled to General Ledger	3X Expenditure on staff benefits reports reconciled to the General Ledger	3X Expenditure on staff benefits reports reconciled to the General Ledger	3X Expenditure on staff benefits reports reconciled to the General Ledger	3X Expenditure on staff benefits reports reconciled to the General Ledger	MLM	NIL	Salary reports, Reconciliations		
		Petty Cash reconciliations and registers	Number of Petty Cash reconciliation registers and registers	12 Petty Cash reconciliation registers completed	12 Petty Cash reconciliation registers completed	3x Petty Cash Reconciliations completed	3x Petty Cash Reconciliations completed	3x Petty Cash Reconciliations completed	3x Petty Cash Reconciliations completed	MLM	NIL	Petty cash vouchers, Cash slips, Replenishment reports		
	Financial Management	Retention register	Number of Updated Retention registers	1x updated Retention register	1x Updated Retention register	1x Updated Retention register	1x Updated Retention register	1x Updated Retention register	1x Updated Retention register	MLM	NIL	Projects certificates, Supplier invoices, Reconciliations		

## EXPENDITURE MANAGEMENT

Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2018/19 Annual Target	Quarter 1 Targets	Quarter 2 Targets	Quarter 3 Targets	Quarter 4 Targets	Location of project	2018/19 Annual Budget R	Means Verification	Of Achieved/ Not achieved	Reason for variation
1.		Fruitless and wasteful expenditure register	Number of Updated Fruitless and Wasteful Expenditure register	1x updated Fruitless and Wasteful Expenditure register	1x Updated Fruitless and Wasteful Expenditure register	1x Updated Fruitless and Wasteful Expenditure register	1x Updated Fruitless and Wasteful Expenditure register	1x Updated Fruitless and Wasteful Expenditure register	1x Updated Fruitless and Wasteful Expenditure register	MLM	NIL	Supplier invoices		
1.		Creditor's reconciliation	Number of creditors' reports reconciling to the Creditor's ageing analysis	12 Creditors reports reconciling to the Creditor's ageing analysis	12 Creditors reports reconciling to the Creditor's ageing analysis	3 X Creditors reconciliation	3 X Creditors reconciliations	3 X Creditors reconciliations	3 X Creditors reconciliations	MLM	NIL	Creditors Invoices, Creditors Ageing analysis, creditors reconciliations		
2.	AG action plan	Audit action plan	Percentage of audit queries addressed	New indicator	100% of Auditor General queries addressed	No target set for the quarter	Compilation of the audit action plan	50% of Auditor General queries addressed	100% of Auditor General queries addressed	MLM	Opex	Audit action plan		
3.	Risk Management	Risk register	Percentage of risks resolved within timeframe as specified in the risk register	% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	MLM	Opex	Strategic risk register		

*11 June 2018*  
DATE

*MADs*  
MOSENA ML  
MUNICIPAL MANAGER